



Executive Committee Meeting of the *Gender & Education Association*

Virtual meeting 3-4pm GMT on 3 May 2017

Present: Claire Maxwell, Jessica Ringrose, Emilie Lawrence, Marie-Pierre Moreau, Fin Cullen, Vanita Sundaram, Sharon Lamb, Jessica Gagnon, Emily Gray (in discussion prior to meeting due to time difference)

Apologies: Victoria Showunmi, Sally Campbell Galman, Carol Taylor, Andrea Peto

1. GEA Conferences

- CFP 2018 GEA Conference
 - Two teams have expressed an interest in hosting the 2018 GEA conference.
 - Both teams are getting support from GEA Executive members.
 - Deadline for applications – 31 May; the aim is to announce the location of the 2018 conference at the 2017 one.
 - Criteria for review of applications has been agreed; Vanita will send out all applications received and set a deadline for reviewing online (Jessica G to set up the online review form).
- 2017 GEA Conference
 - Most accepted paper authors have registered
 - Plans for conference film (co-funded by GEJ, Middlesex and GEA) are going ahead
 - Sex Education SIG dinner on Wednesday; conference dinner on the Thursday
 - ECR session being held on the Tuesday; four Executive members are presenting
 - GEA Annual General Meeting to be held on Wednesday – Jessica R to chair
 - Need further social media promotion of the conference by Middlesex (Vanita to contact Jayne)

- Jessica G has kindly offered to suggest to presenters they can promote their talk and tweet about the upcoming conference via her/GEA
- Advice for future organisers
 - Need to regularly communicate with organisers in the run-up of the Conference to remind them of activities they should be engaging in – e.g. social media work etc.

2. Update on transfer of Membership lead role and admin

- New administrator is waiting for list of actions from Jo. Katarina and Claire to chase this; and then Claire and Katarina to discuss payment of new administrator.
- Need to respond to new members swiftly & they need a point of contact (Emily G has offered to be this person for Australasia members)
- Would be good if Executive members based outside UK could get a list of members based in their regions and send out information/support them to network with one another. Emily G keen to pursue this in Australasia.

3. Membership benefits of GEA

- Fin has produced a table, which we could upload under the 'Join' section of the website. Emilie L to add.
- Discussion about the pros and cons of having SIGs; Sharon is leading on a Sex Education SIG due to her interests, so we can see how that goes, as well as discussing it with members at the AGM. Perhaps describe as a Network cf. SIG.
- Developing mutual benefits between our Association and others – e.g. discounted rates for a particular Association members to our conferences and vice-versa. Difficult to coordinate as we don't directly run the conferences.
- Decided to revisit this later on. Including whether membership should be free when serving on the Executive?

4. Promoting GEA at conferences

- Katarina knows a designer who could do the leaflet and produce business cards – Katarina to get a quote, which the Executive can then comment on.

5. Carol's new role on the Executive

- Need to develop tangible outcomes from such a role – these need to be outlined and sent round for further discussion. E.g. content for our website and timeline by when these will be produced.
- Review the role after a year.
- Emily G happy to help read some work; could we send an email round to the members list to develop a pool of readers/to offer commentaries? This would need to be carefully managed.

6. Social media sub-group update

- GEA intern for social media – 5 applications received; sub-group has been reviewing the applications. Decision to be made by the end of the week.
- Short blogs on Gender and Education Journal (GEJ) articles published posted on GEA website – procedures for asking authors publishing in GEJ to produce something for GEA. Susanne Gannon and Marie-Pierre Invited quite a few people to do this, only

person responded. Marie-Pierre to will also liaise with Carol to ensure we are not duplicating efforts in this respect, so we are working collaboratively to ensure we have more features from published authors in GEJ on GEA.

- Marie-Pierre to liaise with International Network on Gender, Social Justice and Praxis (<https://www.newcastle.edu.au/research-and-innovation/centre/international-network-for-gender,-social-justice-and-praxis/people>) to explore featuring work of international colleagues on GEA as well.
- Emilie L to send round details of Rachel who will be taking over Emilie's social media/website role while she is on maternity leave, so we know how to get in touch.

7. Re-introduction of E-newsletter

- Suggestion of producing an email newsletter – identifying new content on website and other events (new this month) or quarterly update for members.
- Fin and Jessica G to discuss further and send it round for agreement to the Executive.
- Intern and Jessica G to do a pre-conference newsletter – short; but need the membership list to be set up; and then send a post-conference newsletter (Katarina to organise).

8. GEA Fund – focus, dates, small working group

- Claire and Jessica to write some guidelines and send round to Executive members, to be agreed before the conference.